



Missouri Kidney Program is offering the opportunity for all contracted facilities to submit a proposal for the Hartman Education Award. A maximum of \$500 will be considered for the award.

Applications are due no later than **January 31, 2023**. We encourage you to submit proposals as soon as they are ready. It is possible MoKP will stop accepting proposals if funds are exhausted early.

MoKP staff will approve proposals based on potential impact, innovation, and compliance with the following:

- The submission must be presented through the application form, and it must be readable. Typed applications are preferred.
- All funds awarded are on a reimbursement basis only. Funds cannot be used for targeted assistance to any individual or for gift cards.
- The MoKP must be recognized as a funding sponsor on any publications, posters, and/or educational materials developed using MoKP reimbursement funds. A logo for reproduction use will be provided upon request. Please contact MoKP offices for more information: [umhsmokpinfo@health.missouri.edu](mailto:umhsmokpinfo@health.missouri.edu)
- If funded, the project lead must submit a report to MoKP through the online database by **May 31, 2023**. An example template will be provided with the award letter. The report will need to include photos of exhibits, products produced, educational materials, etc. This is to be used to demonstrate not only the effective use of funding, but to share your ideas with other renal professionals for reproduction of your project.
- If funded, the facility must agree to allow MoKP to share the project with others as a best practice.

Process:

- 1) Applications should be sent to [umhsmokpinfo@health.missouri.edu](mailto:umhsmokpinfo@health.missouri.edu) or faxed to 573-882-0167. Make sure to identify a single point of contact for the project.
- 2) Award notices will be through email to the single point of contact for the application. The email approval will include a statement about the reimbursement process/payment and will include the template for the project outcomes, summary and lessons learned.
- 3) All receipts and paid bills must be submitted together **at one time** to [umhsmokpinfo@health.missouri.edu](mailto:umhsmokpinfo@health.missouri.edu) or faxed to 573-882-0167, no later than **April 30, 2023** in order to be reimbursed. Please feel free to submit reimbursable expenses as soon they are completed.

If you have any issues with completing the project, please transition the SPOC or grantee to another person in your clinic in order to continue the project. Only one project a year can be awarded to each clinic. MoKP will need to be notified of the SPOC change.

?? QUESTIONS ??

800-733-7345

[umhsmokpinfo@health.missouri.edu](mailto:umhsmokpinfo@health.missouri.edu)

NEED INSPIRTATION? Check out past projects at  
[www.mokp.org/education/Hartman-education/](http://www.mokp.org/education/Hartman-education/)



# Missouri Kidney Program

University of Missouri

## Hartman Education Award Application

**Application Deadline January 31, 2023**

Single Point of Contact (SPOC): \_\_\_\_\_

Facility: \_\_\_\_\_

Facility Address: \_\_\_\_\_

\_\_\_\_\_

SPOC Phone Number: \_\_\_\_\_ SPOC Email Address: \_\_\_\_\_

Grant Request Amount: \$ \_\_\_\_\_

(Not to exceed \$500 per facility)

Expected Project Dates:

From: \_\_\_\_\_ To: \_\_\_\_\_

**\*All expenses must be submitted by April 30, 2023**

Estimated itemized expenses for reimbursement: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Project Description, Focus Area(s), Anticipated Outcomes (please see award announcement for program expectations)

\_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

If you need additional space, use separate page(s)

Statement of Compliance: On behalf of my facility, and in my professional capacity, I agree to

- 1) provide MoKP with a project report that can be shared as a best practice on the MoKP website **by May 31, 2023**
- 2) use the funds to educate dialysis patients
- 3) recognize MoKP as a funding sponsor on any publications, posters and educational materials developed using MoKP reimbursement funds, and
- 4) ensure the project report will include a description of project, outcomes measured, summary of outcomes/results, impact on patients, and lessons learned.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Send to: [umhsmokpinfo@health.missouri.edu](mailto:umhsmokpinfo@health.missouri.edu) or FAX – 573-882-0167.